

**Regional Arts Commission
Grants & Programs Committee Minutes
November 10, 2022 @ 2 p.m. via ZOOM**

Attendees

Andrea Purnell, chair, Heather Corcoran, Beverly Isom, Mont Levy, Rosalind Johnson,

Absent

Rhonda Carter-Adams, Vin Ko, Cheryl Walker, David Wilson

Staff in Attendance: Ann Haubrich, Chloe Smith, Lea Sutherlin

Call to Order & Approval of Minutes

Purnell called the meeting to order at 2:06 p.m.

Purnell then called for the approval of the minutes from the July 14, 2022, Grants and Programs Committee meeting.

Motion made by Levy, seconded by Corcoran, and unanimously carried to approve the July 14, 2022, minutes.

Purnell asked staff to present the following report:

Presentation of Program Support and Artist Support Application Questions with Review Criteria and Rating Scale

Haubrich reported and highlighted the following: (1) team is moving forward with changes presented to this Committee earlier in the year (based on 2022 grants round feedback from applicants, grantees, and commissioners); (2) continue to streamline process; (3) Program Support and Artist Support application templates included in this packet; (4) application review process aligned with criteria; (5) thanked Leigh for her work on extensive glossary. She then reviewed, in detail, the Program Support application process and noted the overarching review criteria – Cultural and/or Artistic Essentials, Community Benefit, and Capacity and Sustainability.

Haubrich then asked Smith to review/explain the Artist Support Application.

Smith noted that some of the information for the Artist Support Application would be repetitive of the Program Support Application as the intent is to ensure both

applications are reflective collectively. Smith reviewed, in detail, the Artist Support Application process, and highlighted the overarching review criteria – Artistic Essentials, Community Benefit, and Capacity and Sustainability and questions under each criterion.

Feedback/Discussion

Discussion held and feedback provided regarding the following: (1) clarification as to unofficial community partner of artist support; (2) defining “culturally significant”; (3) removal of “excellence” criteria; (4) meaning of the word “evidence” and importance of providing guidance to ensure consistent, fair decisions; (5) series of workshops for artist support and program support to be held beginning in January 2023; (6) weighting/purpose of questions; (7) goals and objectives; (8) spell out “physical accessibility”; (9) inquiry surrounding organizational diversity; (10) benchmarking; (11) eliminating barriers; (12) working in a question about sustainability that includes info regarding boards; (13) scoring – a work in progress; (14) assessment/evaluation efforts; (15) suggestion to move up last question to first page; and (16) possible exercise in using a few prior Program Support and Artist Support applications to assess the new criteria.

Haubrich and Smith expressed their appreciation for the feedback and suggestions.

Next Steps

Haubrich noted that next steps will include (1) publish applications to RAC’s website by December 12, 2022; (2) series of workshops throughout January and February 2023; (3) application will open in the portal the week of February 13, 2023 [will be prepared to address any questions]; (4) pre-application deadline February 20th and provide feedback by March 17th; (5) final deadline for all applications will be March 27th; (6) April and May application review; (7) June and July grants announcement; and (8) grant payments in July.

Adjourn

Purnell adjourned the November 10th Grants & Programs meeting at 2:52 p.m.

Attachments

- Minutes – Grants Committee meeting, July 14, 2022
- Program Support Application (Draft)
- Artist Support Application (Draft)