

**Regional Arts Commission
Grants & Programs Committee Minutes
February 17, 2022, 2 p.m. via ZOOM**

Attendees

Andrea Purnell, Rhonda Carter-Adams, Heather Corcoran, Rosalind Johnson, Lyah LeFlore, Mont Levy, Cheryl Walker, Mary Walsh

Absent

Vin Ko, David Wilson

Staff: Vanessa Cooksey, Ann Haubrich, Chloe Smith, Lea Sutherlin

Call to Order & Approval of Minutes

Purnell called the meeting to order at 2:03 p.m. She noted the Grants staff has already shared today's presentation with her, and while she is in full support of the proposed changes, she wanted the information presented to this Committee.

Purnell then called for the approval of the minutes from the September 17, 2021, Grants Committee meeting.

Motion made by Walker, seconded by Johnson and unanimously carried to approve the September 17, 2021, minutes.

Purnell asked staff to present the following:

Overview and Context of 2022 Grants Round

Haubrich noted that she and Smith presented the full Overview and Context of the 2022 Grants Round and Grantmaking Best Practices to staff, then to Purnell as chair of this committee; presenting an abbreviated version to this committee; will send full presentation to this committee following this meeting. Haubrich presented the Grantmaking Best Practices, then asked Smith to present Program Support and Artist Support Grants (ASG) Key Dates.

2022 Process Change Review

Haubrich presented the 2022 grants process change review, and noted it was included in the pre-read packet for this meeting. She highlighted the proposed process improvements as follows:

1. Grant payment change for Program Support Grants, approved in October 2021 for two (2) ACH deposits – one in June and one in December – proposed change to one (1) ACH deposit payment in June 2022.
2. Review process change for Artist Support Grants, approved in October 2021 that RAC staff provides initial review and scoring; apps with greatest score reviewed by panel; review meeting – proposed change to mirror Program Support sans appeals and secondary review; external reviewers read and rate apps; staff reviews ratings and recommends to Grants Committee; she and Smith will provide oversight of eligibility screening and other aspects of the process.
3. Change in funding amounts, approved in October 2021 for Artist Support Grant \$500 - \$3K – proposed changed to \$1K - \$5K.

Open Discussion

Open discussion held regarding how city and county funds would impact grant rounds; matching funds requirement adjustments due to the pandemic; guidelines in application not requiring but encouraging to have other sources of revenue; important to communicate to stakeholders the continued affects from the pandemic, and that RAC is being intentional in its approach and due diligence. Cooksey thanked everyone who tested the application process.

Vote: 2022 Process Change

Motion made by Levy, seconded by LeFlore and unanimously approved to amend processes to the 2022 Grants Program.

Adjourn

Meeting ended at 2:27 p.m.

Submitted by

L. Sutherlin, Exec. Asst. & Commission Administrator